Election Procedure
for the President & the Members of the Executive Council of ITI

I. Introduction

The Election Procedure outlines the process for electing the President of ITI and the Executive Council Members of ITI in alignment with the ITI Charter (2024) and associated Rules and Guidelines. Key points include:

1. The General Assembly elects the President of ITI.
2. The General Assembly also elects the remaining Executive Council Members.
3. Subsequently, the Executive Council elects additional Executive Board Members (Vice Presidents, Secretary, and Treasurer).
4. All aforementioned elected positions are valid for one term between two ITI General Assemblies, usually for two years, renewable once.
5. The ordinary sessions of the General Assembly of ITI are to be held every two years, on-site or online.

II. Nomination and Election of the President

1. The role and mission of the ITI President are detailed in the ITI Charter.
2. The General Secretariat provides a nomination form for the President when announcing the call for candidatures.
3. The presidential candidates can only be nominated by ITI Centres. Each Centre may propose a candidate for ITI President.
4. Centres nominating a candidate for the position of President are required to provide financial support and active advocacy for their nominees in alignment with their responsibilities.
5. The deadline for submitting nominations is 2 (two) months before the first day of the ordinary session of the General Assembly.
6. The term the President may serve ITI in this position is for one term between ITI General Assemblies, usually two years, renewable once.
7. An elected President automatically assumes a position as an Executive Council member.
8. Presidential candidates who are not elected have the option to run for an Executive Council position only if the ITI Centre of this candidate has not exceeded its term limit on the Executive Council of two terms in a row.
9. The President of ITI may be elected online, preferably during a session of an online General Assembly.

It should be noted that an individual cannot qualify as an ITI presidential candidate if they have exceeded their Centre's term limit on the Executive Council. This policy ensures a fair and equitable process, enabling new leadership opportunities while adhering to the organization’s governance rules and the rotation principle.

III. Nomination and Election for Executive Council Members

1. The role and mission of Executive Council members are outlined in the ITI Charter.
2. The General Secretariat provides a nomination form for the Executive Council when announcing the call for candidatures.
3. ITI Centres, with no representatives exceeding two consecutive terms on the Executive Council, have the right to nominate a candidate for the Executive Council election. After one term of suspension, the Centre, represented by the Executive Council member who has served two consecutive terms, may nominate a candidate for the Executive Council election again. However, the Centre must appoint a different candidate, not the individual who has already served two terms on the Executive Council.
4. The deadline for submitting a nomination is 2 (two) months before the first day of the ordinary session of the General Assembly.
5. An Executive Member may serve ITI in this position for one term between ITI General Assemblies, usually two years, renewable once.
6. Centres nominating Executive Council candidates are required to provide financial support and active advocacy for their nominees in alignment with their responsibilities.
7. The Executive Council of ITI may be elected online during an online General Assembly session.

It should be noted that an individual cannot qualify as an ITI Executive Council member if they have exceeded their Centre's term limit on the Executive Council. This policy ensures a fair and equitable process, enabling new leadership opportunities while adhering to the organizations governance rules and the rotation principle.

IV. Election Process

1. Selection of Chairperson for the Election of the President and Executive Council members:

- The General Assembly democratically selects an impartial Chairperson for the election process who is not a member of the Centres of the outgoing Executive Council members or the Centres of the candidates.
- An Election Supervisor and two Counters are elected to count and verify the votes of the election of the President and the remaining Executive Council member. They need to be impartial and not a member of the Centres of the outgoing Executive Council members or the Centres of the candidates.

2. Presenting Candidates for President and Executive Council Members:

- The Chairperson explains the election process for both the President and the Executive Council, emphasising global representation.
- Candidates for the President and Executive Council introduce themselves to the General Assembly.

3. Electing the President:

- The candidates for the position of the President of ITI introduce themselves.
- Onsite voting: The hardcopy voting sheets for the Presidency are distributed, filled out by the delegates, and collected. Onsite voting is done anonymously.

Online voting: Digital voting sheets are created and distributed through an online voting platform. The online voting is done anonymously.

- Only full Members have voting rights. Each Centre shall have one vote.
- A candidate for the Presidency requires a majority of votes to be elected as President. If no candidate receives a majority of votes, a second round is conducted between the two candidates with the most votes. The candidate with the most votes will be the elected President.
- The Supervisor monitors the entire online voting procedure.
- After the votes are counted and verified (onsite or online), the newly elected President is announced before the closing of the General Assembly.

4. Electing the Executive Council Members:

- The candidates for the Executive Council introduce themselves.
- Onsite voting: The voting sheets for the Executive Council are distributed and collected.

  Online voting: Digital voting sheets are created and distributed through an online voting platform. The online voting should be anonymous.
- Only full Members have voting rights. The maximum number of seats on the Executive Council is set at 25% of the total number of ITI Centres with voting rights minus one (the ITI President), and the minimum number of seats is 12 (Including the ITI President). Each Centre can vote for a number of candidates, equal to 25% of the total ITI Centres with voting rights minus one (ITI President).
- The General Assembly elects the members of the Executive Council with a majority of votes. In case the number of elected candidates with majority votes is less than the minimum seats of the Executive Council, a second round of election among those unelected candidates will be held. In the second round, those candidates with the most votes will be considered elected until the minimum seats are fully filled in.
- After the votes of the last round are counted and verified (onsite or online), the newly elected Executive Council members are announced before the closing of the General Assembly.

5. Counting the Votes

When the counting of the votes is completed and the counters have reported to the Chairperson, he or she shall announce the results of the votes:

a) The invalid voting sheets will be deducted from the total number of votes:
b) The remaining votes will constitute the recorded votes. A majority will be more than half of these recorded votes.

This Election procedure ensures clarity, coherence, and inclusivity for the ITI President and the Executive Council members, both onsite and online.