



**Q & A Guideline for the online sessions of the  
ITI General Assembly Special Edition**  
Thursday – Tuesday, 10 – 15 December 2020 - online

Meeting on



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[www.iti-congress.org](http://www.iti-congress.org)

A stylized world map in shades of blue, showing the continents and oceans, positioned at the top of the page.

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*Flag Presentation, 35<sup>th</sup> ITI World Congress, Segovia, Spain*

## **Q** Why does ITI organize such a Special Edition Online General Assembly?

**A** Due to the current pandemic, ITI postponed its planned 36th ITI World Congress has to February 2022. The new date leads to a five-year gap between two ITI World Congresses.

However, going through the current pandemic, the needs of being together, sharing the experience and supporting each other is arising Day by Day.

What is the current situation of ITI members?  
How can we better help each other? What is the strategic plan of ITI for the future?  
These and similar questions have led to the decision of the Executive Council and the General Secretariat to do a large event online: The ITI General Assembly Special Edition 2020.

The Goals of ITI for such a gathering online are strengthening the communication and dialogue, building up solidarity and encouraging each other at this particular period of the pandemic.



34<sup>th</sup> ITI World Congress, Yerevan, Armenia

## Q What are the goals of this Special Edition of ITI General Assembly?

- A
- To strengthen the communication & exchange of ideas among ITI members
  - To build up solidarity & and encourage each other
  - To unite ITI members & performing arts communities locally and globally
  - To demonstrate the power of the Performing Arts for society
  - To present the work of ITI Centres, Committees, Networks and Forums
  - To present the Partner Organizations of ITI
  - To present the work of ITI worldwide and its future plans



*35<sup>th</sup> ITI World Congress, Segovia, Spain*

**Q**

**What is the Theme of the General Assembly Special Edition?**

**A**

**We, act together! For empowering performing arts and artists!**



## Q What are the Characteristics of the General Assembly Special Edition?

A

- The Special Edition of the ITI General Assembly is NOT an administrative gathering. **It is mainly an informative, artistic Assembly with presentations – presenting achievements of ITI, ITI Centres and ITI Committees, Networks and Forums & ITI Partner Organizations.**
- During the Special Edition there are **NO Executive Council elections, approval of reports, accounts and motions** as these need the actual presence of candidates, head of delegations and members, according to statutory demands of ITI.
- **Visual Presentations of ITI Centres: Each Centre** has 5 minutes for introducing the Centre (2min) and visually display the activities (3 min). The Centre can demonstrate its past, current and future events, and how they fight against the pandemic and help the community.
- **Visual Presentations of ITI Committees: Each Committee, Forum or Network of ITI** has 5 minutes for introducing the Committee (2 min) and visually display the activities (3 min). The Committee can demonstrate its past, current and future events, and how they fight against the pandemic and help the community.
- **Visual Presentations of ITI Partner Organizations:** ITI is in close partnership with organizations that follow similar goals in the area of theatre, dance, playwriting, music, circus, etc. ITI is inviting all Partner Organizations to introduce the Organization in 5 minutes with an introduction (2 min) and visually display the activities (3 min).
- **Keynote Speakers:** Calling for some world-renowned figures of the performing arts, ITI invites keynote speakers that can encourage and inspire the performing arts community on a global scale.
- **The Opening Ceremony, the Visual Presentations of ITI Centres & ITI Committees, ITI Partner Organization and the Keynote Speakers** are open to everybody who wants to watch it – friends and members of ITI, any member of the global performing arts community, etc.
- **Internal Meeting:** During the last Day of the ITI General Assembly Special Edition, only Members of ITI can attend. The topics are strategic plans, future projects, the 36th ITI World Congress and a Q & A period.
- **Rising Visibility:** ITI members and members of the global performing arts community can follow the event which helps to rise the visibility of ITI Centres, ITI Committees, Forums and Networks and the Partners Organizations of ITI - locally and globally.



35<sup>th</sup> ITI World Congress, Segovia, Spain

## Q What kind of Presentation does ITI need from a Centre/Committee?

A As the presentation of the General Assembly Special Edition is open to all the members & friends of ITI - the whole performing arts community on a global and local level - it is important to give appropriate guidelines.

- The presentation of a Centre needs to be brief, to the point. 5 minutes are available for each presentation.
- The presentation needs to focus on the **core activities of a Centre in an illustrative way** with pictures, videos and brief statements. Completed events of the recent past or planned realistic future event. If other Centres may participate it should be announced.
- **PowerPoint presentation, videos** of activities and events, and videoed statements of the leading members of the Centres can be sent in.

After receiving the PowerPoint Presentation or the videoed material, the General Secretariat is collecting the material of all Centres and put it in sequence for the General Assembly Special Edition.

- If the presentation does not need any formatting or changes, the General Secretariat will only put a title page with the name of the Centre and an end page naming the Centre's website, Facebook Page (if existing) and email of the Centre.
- If a Centre needs help for the presentation and only sends in raw material, a team member of the General Secretariat will assist the Centre to put together an attractive presentation.

The above rules apply to the Committees' presentation, too.

Since September 2020, the General Secretariat of ITI has started to call for the 5 ITI Regional Council meetings and the Committee Office Bearers meeting, to explain the concept, goal and all the above information on the presentation to ITI Centres and Committees.



Q

## Where can the presentations be viewed?

A

These presentations by ITI Centres and Committees can be viewed:

- **During the Event: Live** during the General Assembly Special Edition at the day and hour of the Centres' presentation that will be done in **alphabetical** order.
- **After the event:** it can be viewed as part of the General Assembly Edition (day by day) on the **ITI Congress website** or at **ITI YouTube Channel**.
- On the **Centre's page** of the **ITI website**.
- It also can be used by the Centre on its own website, Newsletters, Facebook page, etc.





*Cristina HOYOS, Alicia ALONSO, World Dance Ambassadors, 35<sup>th</sup> ITI World Congress, Segovia, Spain*

## Q Who are the keynote speakers of the General Assembly Special Edition?

A Keynote Speakers of the first-day Opening Ceremony of the ITI General Assembly Special Edition 2020 are:

- Representative from UNESCO
- World Theatre Day Message Authors
- International Dance Day Message Authors
- World-renowned figures of the performing arts

The Opening Ceremony will be **LIVE on Facebook**. The recordings of the Speakers will be made available after the event.

The detailed information about the Speakers will be published at a later point. Please check back for updates.



33<sup>th</sup> ITI World Congress, Xiamen, China

## Q Who can participate General Assembly Special Edition?

A

The meetings from 10 to 14 December are open to ITI members, friends and the public. After the registration, an online meeting link will be sent to you. With the link you can join the meeting (via ZOOM) together with other attendees and Centres' representatives, raise questions, and be part of the discussion. You may also just simply watch the event on the Facebook Live.

The last day's meeting will be internal and reserved to ITI members only.



**Q**

**What is the programme of the General Assembly Special Edition?**

**A**

The Special Edition of ITI General Assembly will be a 6-day event happening from 10 to 15 December 2020.

On the first day, there will be opening ceremony with keynote speeches. From 11 to 14 Dec., the meeting will be the presentations of ITI Centres and Committees plus some exchange and interaction time. The last day of the meeting (15 Dec.) will be an ITI internal meeting. Here is the meeting schedule:

<b>ITI General Assembly Special Edition</b> Thursday, 10 December to Tuesday, 15 December 2020					
Day 1	Day 2	Day 3	Day 4	Day 5	Day 6
Thursday 10 December	Friday 11 December	Saturday 12 December	Sunday 13 December	Monday 14 December	Tuesday 15 December
Paris, France (GMT +1) 14h00 - 16h00	Ouagadougou, Burkina Faso (GMT +0) 13h00 - 16h00	Dubai, UAE (GMT +4) 17h00 - 20h00	Shanghai Time (GMT+8) 21h00 - 00h00	Paris, France (GMT+1) 14h00 - 17h00	Paris, France (GMT +1) 14h00 - 16h00
<b>Opening Ceremony</b>	<b>Video Presentations</b> (Centres, Committees, Partner Organization & Special Projects)				<b>Internal Meeting</b> <i>For ITI Members only</i>



Congress Prologue, 35<sup>th</sup> ITI World Congress, Segovia, Spain

## Q How do I know the time in my time zone?

A Please pay attention to time zones.

You can check the time zone on this site:  
<https://www.thetimezoneconverter.com/>

### ! Attention to time zones.

Date	Day 1 Thursday, 10 December	Day 2 Friday, 11 December	Day 3 Saturday, 12 December
<b>Different Time Zones</b>	<b>Europe:</b> Paris Time <b>14h00 - 16h00</b> (GMT +1)	<b>Africa:</b> Ouagadougou Time <b>13h00 - 16h00</b> (GMT +0)	<b>Arab Countries:</b> Dubai Time <b>17h00 - 20h00</b> (GMT +4)
<b>Africa:</b> Ouagadougou Time	13h00 - 15h00 GMT +0		13h00 - 16h00 GMT +0
<b>Americas:</b> New York Time	08h00 - 10h00 GMT -5	08h00 - 11h00 GMT -5	08h00 - 11h00 GMT -5
<b>Arab Countries:</b> Dubai Time	17h00 - 19h00 GMT +4	17h00 - 20h00 GMT +4	
<b>Asia Pacific:</b> Shanghai Time	21h00 - 23h00 GMT +8	21h00 - 24h00 GMT +8	21h00 - 00h00 GMT +8
<b>Europe:</b> Paris Time		14h00 - 17h00 GMT +1	14h00 - 17h00 GMT +1

Date	Day 4 Sunday, 13 December	Day 5 Monday, 14 December	Day 6 (ITI Members ONLY) Tuesday, 15 December
<b>Different Time Zones</b>	<b>Asia Pacific:</b> Shanghai Time <b>21h00 - 00h00</b> (GMT+8)	<b>Europe:</b> Paris Time <b>14h00 - 17h00</b> (GMT+1)	<b>Europe:</b> Paris Time <b>14h00 - 16h00</b> (GMT+1)
<b>Africa:</b> Ouagadougou Time	13h00 - 16h00 GMT +0	13h00 - 16h00 GMT +0	13h00 - 15h00 GMT +0
<b>Americas:</b> New York Time	08h00 - 11h00 GMT -5	08h00 - 11h00 GMT -5	08h00 - 10h00 GMT -5
<b>Arab Countries:</b> Dubai Time	17h00 - 20h00 GMT +4	17h00 - 20h00 GMT +4	17h00 - 19h00 GMT +4
<b>Asia Pacific:</b> Shanghai Time		21h00 - 00h00 GMT +8	21h00 - 23h00 GMT +8
<b>Europe:</b> Paris Time	14h00 - 17h00 GMT +1		



## Q Who is the Organizer of the General Assembly Special Edition 2020?

### A The Organizer of the General Assembly Special Edition 2020

The main organizer of the ITI General Assembly Special Edition 2020 is the General Secretariat of ITI. It is advised by the Executive Council of ITI, assisted by the Regional Councils and the ITI Committees, Forums and Networks and associated with the ITI Partner Organizations.

#### International Theatre Institute ITI

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- CHEN Simin (Nancy), ITI Project Officer
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#### Advisory Board

##### Executive Council of ITI

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Members of the Executive Council are:  
 Mohammed Saif AL-AFKHAM, United Arab Emirates, President ITI  
 Derek GOLDMAN, Teresa EYRING, USA; Vice-President ITI for the Americas  
 Fabio TOLLEDI, Italy, Vice-President ITI for Europe  
 Ji Guoping, China, Vice-President ITI for Asia Pacific  
 Hamadou MANDÉ, Burkina Faso, Vice-President ITI for Africa  
 Alfira ARSLANOVA, Russia, Treasure  
 Ali MAHDI NOURI, Sudan, Secretary  
 Tatjana AZMAN, Slovenia  
 Daniel BAUSCH, Switzerland  
 LE QUY Duong, Vietnam  
 Alberto GARCIA, Luis LLERENA, Spain  
 Joachim LUX, Germany  
 Vidyanidhee Prasad VANARASE, India  
 Antonia FERNANDEZ, CUBA, Associate Executive Council Member

##### Regional Councils of ITI

Mohamed Saif AL-AFKHAM, President ITI worldwide  
 Teresa EYRING / Derek GOLDMAN, Vice-President ITI for the Americas  
 Fabio TOLLEDI, Vice-President for Europe  
 Ji Guoping, Vice-President for Asia Pacific  
 Hamadou MANDÉ, Vice-President for Africa;  
 Ouédraogo ABLAS, President Regional Council of Africa



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